

BURRELL Research Advisory Council Meeting (via Video/Electronic Conferencing)

February 19, 2021, 1:00 p.m.

Members Present:						Joseph Benoit, PhD (Chair), Adrienne Kania, DO, Harald Stauss, MD, PhD, Gabor Szalai, PhD, Kalli Martinez, MS (ex-officio), David Osborne, PhD (ex-officio), Steven J. Ontiveros, PhD (ex-officio), Erin Palazzolo, MLIS (ex-officio), Michael E. Woods, PhD (ex-officio), Elijah Ibadlit OMS-I, Jonathan Kreger OMS-II					
Members Absent:						Adela Lente, MD (ex-officio), Jennifer E. Taylor, (ex-officio), Richard Ross, MD					
Other Attendees						Martha Enriquez (Recording Secretary)					
Item	Topic/Agenda	Discussion	Recommended Action	Responsible Person(s)	Actions/Follow-Up						
I. Approval of Minutes											
	January 22, 2021	The meeting minutes for January 22, 2021 were unanimously approved.	APPROVED								
II. Announcements											
	COVID-19 Research Update	<p>Drs. Benoit & Woods gave a brief update on the COVID-19.</p> <ul style="list-style-type: none"> COVID-19 testing is available in Las Cruces and is free of charge. The following locations provide free testing. Pathology Consultants, DACC, Southwest Labs, and the NMSU Laboratory. 	No Action Required								
III. Old Business											
VI. New Business											
	Research Misconduct Procedure SOP	<p>Dr. Benoit provided a draft of the Research Misconduct Procedure SOP. The SOP was thoroughly reviewed, and members of the council provided feedback.</p> <p>Dr. Benoit will review the questions raised by council members and will distribute for additional comments prior to the next RAC meeting.</p>	No Action Required								
VII. Other-Updates											
	Research Laboratories	<p>Dr. Woods provided the following updates on the research laboratories.</p> <ul style="list-style-type: none"> A refrigerator/freezer combo will be replacing the broken refrigerator in the laboratory. Washer/Dryer combo will be placed in the human physiology lab. RO water lines will be installed from the building supply to bring the RO supply closer to the sinks. There will be two new exterior cameras installed. One to cover the northside of building 200 and provide a better view of Building 300's patio, entrance, and stairwell. A camera will also be installed in the research lab to provide better coverage of the north wall. 	No Action Required								

		<ul style="list-style-type: none"> • Picnic tables for faculty and students will be ordered and placed out of Building 300. • Added another table to the chemical storage room to provide more open bench space in that room. • Water fountain will be replaced and will include a bottle filler. • Training for the Bioplex machine has begun. • Dr. Woods and Ms. Kalli Martinez will give faculty an inventory of their chemicals and ask them to go through it and identify anything that has expired and needs to be disposed of. This also applies to materials kept in the -80 freezer. • A half dozen centrifuges were purchased for lab use. • A label printer that is compatible with MSDS online has been added. • Pipettes will be sent for calibration. • Four hand sanitizer dispensers have been installed throughout the facility. • Faculty will be required to complete the HazCom refresher course before the summer research experience begins. • Kalli and Martha are developing a new ordering process. 			
	Student Research	<p>Dr. Ontiveros was not able to provide updates regarding Student Research due to the meeting running longer than expected. The following is an update from Dr. Benoit.</p> <ul style="list-style-type: none"> • There were 52 applications for 19 summer research projects. 	No Action Required		
	Student Representative Updates	<p>The student representatives were not able to provide any updates due to the meeting running longer than expected. The following are updates from Dr. Benoit.</p> <ul style="list-style-type: none"> • Mr. Jonathan Kreger and Mr. Elijah Ibadlit have sent an invitation letter to the potential speaker for Medical Student Research Day and are waiting for a response. • Mr. Jonathan Kreger and Mr. Elijah Ibadlit are working together with Dr. Ontiveros to identify the distinguished speaker for the month of April. 	No Action Required		
X	Adjourn				

Meeting adjourned at 3:19 PM

Signature on File

Committee Chair

March 24, 2021

Date