

# Burrell College of Osteopathic Medicine

## Research Advisory Council Meeting Minutes

Date: November 17, 2016

Time: 2:00 pm-3:30 pm

Location: BCOM # 306

MEETING CALLED BY	Joseph Benoit, Director, Chair, and Professor
TYPE OF MEETING	Research Advisory Council Meeting
FACILITATOR	Joseph Benoit, PhD
NOTE TAKER/TIMEKEEPER	Hilda Olivas
MEMBERS PRESENT	Joseph Benoit, PhD, Robert Ketchum, PhD, Erin Palazzolo, MLIS, Richard Selinfreund, PhD, Tim Shipley, PhD, Christa Vaudrey, MAEd, Hugo Vilchis, MD, Michael Woods, PhD
MEMBERS ABSENT	Oliver Hayes, DO, Anthony Levatino, MD, Steven Ontiveros, PhD, David Osborne, PhD, Jennifer Taylor, Mahrin Rahman, OMS-I
GUESTS	Renee Huber, MBA

### I. Call to Order

- a. The meeting was called to order at 2:00 pm.

### II. Approval of Minutes

- a. Minutes for November 2, 2016 were unanimously approved.

### III. Announcements

- a. Appointments to Research Advisory Council – A brief discussion ensued regarding multiple representations from different areas related to research and creative scholarships and expansion of said roles and their capacity. Also discussed were non-voting ex-officio members and quorum logistics.

#### IV. Old Business

##### a. Research Strategic Planning

- i. A draft of the Research Strategic Plan was distributed and discussed.
- ii. A spreadsheet of Strengths, Weaknesses, Opportunities and Threats list was distributed and discussed for further BCOM improvements and COCA accreditation.

##### 1. Strengths

- a. External constituencies/partnership collaboratives with other organizations (Lovelace, Chihuahua).
- b. Established and emerging partnerships/collaborations with other institutions, domestic and international (higher education and research institutions).
- c. Recognize the challenges in building the program to respond to needs in the research capacity.

##### 2. Weaknesses

- a. Unclear procedures if money will come through the institute, and how they will be handled. Currently, there are no well-defined procedures in place, to handle what will be coming in the future.
- b. The institute needs more support to show that the university and the institute are two different entities, and is at the discretion of the board.
- c. Inexperience of on the financial aspect of the institute and structure needs to be developed.
- d. Heavy workload and lack of manpower.

##### 3. Opportunities

- a. Faculty and staff have medical education research.
- b. A national library of medicine traveling exhibit was approved in spring 2018. The theme is Harry Potter and Renaissance Medicine and Magic.
- c. Binational/international collaborations (Hispanic/Native American).
- d. Diversity (socioeconomic, cultural, ethnic, educational).

##### 4. Threats

- a. Weak national and local economy.
- b. Institute is small and lose people, and faculty are spread thin.
- c. For-profit, tuition driven institution and in New Mexico, a threat to BCOM is financial situations in higher education.

- d. Focus and emphasize on priorities and immediate priority is not research.
  - e. Faculty adequacy for research.
- iii. Town Hall Meeting – The research focus of 2016-2020, wants to be aligned with Leadership and their ten items.
- 1. Complete hiring of full team. Continuously improve the health of our organizational culture. Priorities were discussed.
    - a. Exchange of ideas, which can be more productive in the research arena.
    - b. Do not have complete faculty hired to focus on research.
    - c. Hiring at least one biostatistician and needs for specific types of expertise for faculty research.
    - d. Lack certain foundational support for team members.
    - e. Strategic recruiting.
    - f. Data analysis and statistics.
    - g. Student wellness and reflection.
    - h. Student affairs related research
  - 2. Establish our curriculum.
    - a. Begin to think long-term regarding medical education research and build studies around it, such as longitudinal studies.
    - b. All faculty on the same page regarding research, what we really want to teach students, how faculty would be working with students, the basics of research, commitment and professional development.
    - c. Prioritizing research areas to align with faculty expertise, funding and flexibility.
    - d. Adjust plan to account for energy of activation.
    - e. Circularly integrate topics in a way that teaches students the value of staying current and following research topics that may apply to their particular field of practice.
    - f. Emphasize consumption, not just generation of new knowledge among students.
    - g. Integrate research into the curriculum and help create stronger students.
    - h. Critically analytical, cognitively associative students by having faculty model students as well.

b. Intellectual Property Policy

i. Academic Policy & Procedure BCOM Policy 7011-00

1. Under "Copyrighted works", omit "for which a copyright was requested and granted by the government"
2. Under "Inventor", add "made significant and documented contribution"
3. Headers cleaned up.
4. Policy was approved with above changes.

**V. New Business**

- a. Updates – None

**VI. Other**

- a. None

**VII. Adjournment**

- a. The Research Advisory Council Meeting was adjourned at 3:30 pm.

  
Research Advisory Council Chairperson

  
Date