

Burrell College of Osteopathic Medicine

Research Advisory Council Meeting Minutes

Date: February 17, 2017

Time: 1:00 pm-2:30 pm

Location: BCOM # 151

MEETING CALLED BY	Joseph Benoit, Director, Chair, and Professor
TYPE OF MEETING	Research Advisory Council Meeting
FACILITATOR	Joseph Benoit, PhD
NOTE TAKER/TIMEKEEPER	Martha Cardoza
MEMBERS PRESENT	Joseph Benoit, PhD, Oliver Hayes, DO, David Osborne, PhD, Richard Selinfreund, PhD, Christa Vaudrey, MAEd, Hugo Vilchis, MD, Michaél Woods, PhD
MEMBERS ABSENT	Robert Ketchum, PhD, Anthony Levatino, MD, Steven Ontiveros, PhD, Erin Palazzolo, MLIS, Tim Shipley, PhD, PhD, Jennifer Taylor
GUESTS	None

I. Call to Order

- a. The meeting was called to order at 1:06 pm.

II. Approval of Minutes

- a. None

III. Announcements

- a. None

IV. Old Business

- a. Revision of the draft of the Strategic Plan with Guidelines for Research and suggestions that came in from committee members was discussed.
 - i. Discussions of how we handle time events and some of the other questions about dollar values and how we run grants program is not strategic planning, more like budget planning.
 - ii. Set things that each year when we revisit at multiple levels we are still chasing a rabbit but we are moving faster down the track.
 - iii. Mission and Vision were taken off the website. Require review from the board to make changes.
 - iv. Sentences in red include information that was used in preparation of the document and was listed for guidance, including the mission envision and guiding principles and institutional focus points. Those were also put in parenthesis so it's known where they came from.
 - v. BCOM Guidelines for research and Constraint document that was presented by the Dean Mychaskiw and Jennifer at our February 3, 2017 meeting has been appended into strategic plan.

- b. Pages 10-12 of the draft of Priority Areas for Research, including Indicators of Success and Actionable Item Timelines were reviewed and changes were made based on recommendations.
 - i. **Priority Area 1: Building Research Capacity-** BCOM will provide adequate support the Office of Research and Sponsored Programs mission of supporting faculty, meeting regulatory compliance requirements, grants management, and research facilities.
 - a. Changes were made to Indicators of Success:
 1. Bullet 2 was changed to: Extramural Research Grant Submissions.
 - b. Changes were made to Actionable Item Timelines: July 2017:
 2. Added Bullet 3: ORSP establishes infrastructure to facilitate compliance. (Goal 3)
 3. Bullet 5 was changed to: ORSP receives funding to support leasing and equipping of 2,500 square feet of shared laboratory space at the Arrowhead Park Center and NMSU main campus.

4. Added Bullet 6: BCOM establishes additional partnerships for research space with other entities, as needed.
 5. Added Bullet 7: BCOM supports seminars, workshops, conferences and training opportunities for faculty, students, and health related community in areas of research and creative scholarship.
- ii. **Priority Area 2: Mission Focused Faculty Driven Research Programs-** Research programs in major focus areas that align with the BCOM Mission and Vision will be given the highest priority for support and expansion.
- a. BCOM's mission was tied to our mission focus and changed to:
Mission Focused Faculty Driven Research Programs- Research programs in major focus areas that align with the BCOM Mission and Vision will be given the highest priority for support and expansion in the general areas of (in priority order) 1) Osteopathic principles and practice, 2) border health issues, 3) general public health issues, and 4) supporting faculty development.
We need to address the clinical as well.
 - b. Changes were made to Indicators of Success:
 1. Bullet 2 was changed to: Publications involving faculty and/or students in areas of research focus.
 2. Bullet 3 was changed to: Faculty grants and/or publications in mission focused areas.
 3. Bullet 4 was changed to: Successful recruitment of additional faculty with synergistic research interests.
 4. Bullet 5 was changed to: Progress towards achieving Faculty adequacy model targets for research at either individual or unit level.
- iii. Review of the strategic plan will continue at next meeting.

II. New Business

- a. None.

III. Other

- a. None

IV. Adjournment

- a. The Research Advisory Council Meeting was adjourned at 2:32 pm.


Research Advisory Council Chairperson


Date