

**BCOM Research Advisory Council Meeting**

**November 15, 2019**

<b>Members Present:</b>		Joseph Benoit, PhD (Chair), Harald Stauss, MD, PhD, Gabor Szalai, PhD, Kalli Martinez, MS (ex-officio), Steven J. Ontiveros, PhD (ex-officio), Michael E. Woods (ex-officio), PhD (ex-officio), Matthew Steritz, OMSII			
<b>Members Absent:</b>		Adrienne Kania, DO, Robert J. Ketchum, PhD (ex-officio), Adela Lente, MD (ex-officio), Erin Palazzolo, MLIS (ex-officio), Jennifer E. Taylor, Leigh Cooper, OMSI,			
<b>Other Attendees</b>		Pedro Del Corral, MD, PhD, Martha Enriquez (Recording Secretary)			
<b>Item</b>	<b>Topic/Agenda</b>	<b>Discussion</b>	<b>Recommended Action</b>	<b>Responsible Person(s)</b>	<b>Actions/Follow-Up</b>
I.	<b>Approval of Minutes</b>				
	October 18, 2019	Dr. Stauss made a motion to approve meeting minutes for October 18, 2019. Dr. Szalai seconded the motion. The motion was unanimously approved: <ul style="list-style-type: none"> <li>• 3 For</li> <li>• 0 Against</li> <li>• 0 Abstentions</li> </ul>	<b>APPROVED</b>		
II.	<b>Announcements</b>				
	None				
III.	<b>Old Business</b>				
	None				
VI.	<b>New Business</b>				
	Proposal for Research Seminar Series	Dr. Stauss discussed about the proposal for a BCOM Research Seminar Series. The proposal was discussed and revisions were made based on council recommendations. The Research Advisory Council made a recommendation for the proposal for research seminar series to go forward with the following revisions: <ul style="list-style-type: none"> <li>• The draft proposal will be modified with some wording to include an August seminar.</li> <li>• The students will sponsor one seminar of the year.</li> <li>• Increase budget to include two hotel stays and two diners with guest speaker.</li> <li>• Add wording on time. A time that optimizes where the majority of faculty and students do not have commitments.</li> </ul>	<b>APPROVED</b>		

	Proposed wording on Intellectual Property for Student Handbook	Dr. Benoit gave a brief update on the proposed wording on the Intellectual Property. The RAC had concerns with the restricting opportunities for students wanting to do research that does not fall under what was proposed on the Intellectual Property. The RAC agreed that there needs to be a mechanism in place where the students can do research that does not necessarily fall under BCOM. Dr. Benoit will communicate the comments and input to the Deans Office.	No Action Required		
	NIH Conference Update	Drs. Woods and Stauss gave an update on the NIH 2019 Regional Seminar Conference they attended.	No Action Required		
VII.	<b>Other-Updates</b>				
	Summer Student Research Update	Dr. Benoit gave a brief update on the summer student research and the number of faculty application submissions.	No Action Required		
	BSRL Personal Electronic Device Use SOP	Dr. Woods gave a brief update on the Personal Electronic Device SOP. Phones will not be allowed in the lab. Dr. Woods will finalize SOP.	No Action Required		
	MSDS Online	Dr. Woods and Kalli gave a brief update on the MSDS Online process.	No Action Required		
	Research Laboratory Update	Dr. Woods gave a brief update on the research laboratories.	No Action Required		
X	<b>Adjourn</b>				

Meeting adjourned at 2:57 PM

  
Committee Chair

1/7/2020  
Date