

**Faculty Evaluation Part A: Academic Department**

(To be completed by faculty member and department chair for each relevant workload component including teaching, research, institutional service, and clinical service. Record maintained by chair)

Workload Component Institutional Service Weekly contracted hours \_\_\_\_\_

**Self Assessment (Faculty Member):** Please describe your major accomplishments in this area this year (you may refer to CV or LEO Summary). Comment on the extent to which you feel you met the goals from your previous evaluation. Include the challenges you have faced during this academic period, and the approach you took to address each challenge.

**Evaluation (Chair):** Considering their workload allocation and rank, rate the faculty member's performance in this category:

Needs Improvement     Meets Expectations     Exceeds Expectations     Outstanding

Please provide feedback on their accomplishments, strengths, weaknesses, and response to challenges.

### **Future Plans and Projected Outcomes**

Faculty member should list major goals for the upcoming year and the measurable outcomes that would indicate achievement of each goal. Faculty member and supervisor should discuss action items and support needed to achieve their goals.

**Goals and Outcomes (Faculty Member)**

**Comments/Plans for Faculty Support (Chair)**

**Department Chair:** Rate plans based on academic rank and allocated workload. The Chair's assessment of plans should be explained in the Chair's comments above.

Overly Demanding Plans

On Target Plans

More Challenging Plans Needed

The faculty member may respond the evaluation or provide additional comments after discussing and/or revising the annual performance evaluation with your Chair (optional).