

# BURRELL COLLEGE OF OSTEOPATHIC MEDICINE

## STANDARD OPERATING PROCEDURES

<b>COVID-19 Exposure Response Plan- Students on Clinical Rotations</b>		<b>SOP #: GA.011.01</b>
Effective Date	7.8.2020	
Last Revision/Review	8.9.2021	

### 1. Purpose

To inform the College community on procedures related to COVID-19 exposure notification and response procedures for students on rotation at clinical sites

### 2. Related Policy/Authority

State and Local Health Departments of the Clinical Site (varies by location of rotation)  
Clinical Training site guidelines (varies by rotation)  
CDC Guidelines  
OSHA Guidelines

### 3. Faculty/Staff Responsibilities

Asst. VP of Administration, Director of Compliance, Office of Clinical Education

### 4. Definitions and Abbreviations

- 1) Definitions per <https://www.cdc.gov/coronavirus/>
  - a) Quarantine: used to keep someone who might have been *exposed* to COVID-19 away from others. Quarantine helps prevent spread of disease that can occur before a person knows they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others, monitor their health, and follow directions from their state or local health department.
  - b) Isolation: used to separate people infected with the virus (those who are *sick* with COVID-19 and those with no symptoms) from people who are not infected. People who are in isolation should stay home until it's safe for them to be around others.
  - c) Potential exposure: household contact or having close contact within 6 feet of an individual with confirmed or suspected COVID-19. The timeframe for having contact with an individual includes the period of time of 48 hours before the individual became symptomatic.

### 5. Procedural Steps

- 1) Exposure Response Plan
  - a) If a student has a confirmed diagnosis of COVID-19, symptoms associated with COVID-19, or has potential exposure to someone with confirmed COVID-19, the student is required to contact the College. If a student has a confirmed diagnosis of COVID-19, the student must also contact their local department of health (varies by clinical rotation site).
    - i) Students must immediately notify their Hub coordinator and immediately notify their clinical rotation site.
    - ii) Students will be asked to fill out an incident report form for the College (<https://bcomnm.org/incident-report/>).
    - iii) Students are required to follow the guidelines of their local health department regarding isolation/quarantine/testing while recognizing the clinical rotation site protocol.
    - iv) Hub Coordinator will immediately notify the Office of Clinical Education.

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- v) The Office of Clinical Education will notify the Office of Compliance and the AVP of Administration who will assist the Office of Clinical Education in the exposure response.
- b) If a student is in close contact with someone who is ill:
  - i) Notify the Hub Coordinator and follow clinical site protocol.
  - ii) Recommend self-monitoring for symptoms
- 2) Return to Work after Positive COVID-19 Diagnosis
  - i) If a student has tested positive for COVID-19, a return to the school/work environment will require authorization per state/local guidelines (which vary by clinical rotation location).

### 6. Reports/Charts/Forms/Attachments/Cross References

GA.006 COVID-19 Related Procedures

GA.007 Exposure Containment Plan

### 7. Maintenance

BiWeekly or As Needed during the COVID-19 Situation

### 8. Signature

Signatures on File

AVP of Administration and Director of Compliance

8.9.2021

Date

### 9. Distribution List

Internal/External

### 10. Revision History

Revision Date	Subsection #	Summary of Changes	New/Cancellation/Replacement Procedure? (if applicable)	Approval Date
8.9.2021	5	Updated information about staying home after an exposure		8.9.2021