

STUDENT PERFORMANCE & ACADEMIC STANDING

The purpose of the Student Performance Committee (SPC) is to ensure that every student has the skills, knowledge, and judgement to enter graduate medical education and the practice of osteopathic medicine. The SPC monitors student progress and ensures that all students meet the requirements necessary for promotion and graduation.

Promotion

The SPC reviews all student progress in the degree program and makes recommendation to the Dean of the College regarding promotion of students to the succeeding term. Students who have any coursework deficiencies that have not been remediated may not advance in the degree program. Please see the Student Promotion and Graduation Policy at:

<https://burrell.edu/policy-b9121/>

Students are referred to the SPC for failing any course, clinical clerkship, or COMLEX-USA® Level board exams within the College's curriculum. The faculty may refer any student to the SPC if the student is not maintaining a standard of academic excellence.

Students shall be considered in *Good Academic Standing* if they have achieved a passing grade in all courses taken and have no other outstanding academic and/or disciplinary deficiencies. *Academic Probation* is a designation that the student has an un-remediated course failure. Failure of any course shall place the student on *Academic Probation*. The designation will remain until deficiencies have been remediated. An *Academic Probation* designation is also used when a student is repeating a year due to academic and/or disciplinary reasons. The designation will remain until the repeated year is successfully completed. A first-time failure of any part of the COMLEX-USA® examination series may also result in a student being placed on *Academic Probation* by the Student Performance Committee (SPC). A student is placed on *Academic Suspension* when a student is withdrawn from activity in the program's curriculum for academic and/or disciplinary reasons, but is offered the opportunity to subsequently re-enroll and repeat the academic year. Please see the Academic Standing Policy at:

<https://burrell.edu/policy-b9120/>

The SPC meets regularly to review course outcomes with regard to student performance. Students having failed any course or whose performance is deemed to be below the standards set by the faculty is referred to the committee. The student will be given the opportunity to meet with the SPC to explain any unusual circumstances and hear recommendations regarding actions they can take to improve their performance.

The SPC may recommend that any student be placed on Academic Probation if, upon review of the student's academic record, it is determined that the student's body of work at the College falls below standards set by the faculty. The SPC may also recommend the repeat of an academic year or administrative withdrawal (AW) from the College. A student who is repeating an academic year is placed on Academic Probation for the duration of the repeated year.

Remediation

The course of study leading to the Doctor of Osteopathic Medicine degree is conducted as a cohort program. Consequently, each course is only offered one time in the academic year. A student receiving a failing grade in a course, or in one element of a course, may be given the opportunity to remediate that

course or element upon the recommendation of the Student Performance Committee (SPC) in consultation with the Course Director. Remediation is generally offered by examination but may take other forms.

Students must be in good academic standing to advance to a successive term in the program. Hence, successful remediation must occur before the next term begins. Remediation examinations will be scheduled at the end of each term with time available for students to restudy material from the course. The format of the examination will be determined by the Course Director. The Course Director assigns the final grade.

If remediation is successful, the student will receive the minimum passing grade for the course with the designation of "70RP" or "PX" in their academic record. If unsuccessful, the failing grade will remain on the transcript.

Students may remediate only one course per term and will have only one opportunity to remediate any failure. Students failing two courses in any term may be administratively withdrawn or academically suspended from the degree program. The SPC reviews all course failures and may recommend that a student be allowed to repeat the academic year in which any course was failed (tuition costs will be assessed at the appropriate rate for the academic year in which the curricular year is repeated.) However, the SPC has no obligation to offer the opportunity to repeat an academic year if, in its discretion, the student's overall body of work is sufficiently below expectation as to preclude the likelihood of success in the future. Failure of any course in a repeated year will result in permanent administrative withdrawal from the degree program.

Students should consult the course syllabus and the Course Director for further information regarding remediation. Unless otherwise stipulated in the policies of the College, students may appeal any adverse determination to the Dean of the College who retains final authority to modify any recommendation made by the SPC. Refer to the Student Clerkship Manual regarding remediation of the clinical rotations:

http://burrell.edu/academics/clinical-education-3rd-4th-year/forms_and_manuals/