

GRADES

The grading of medical student performance is determined at the end of each course. Each course has a syllabus that includes a description on how grades are calculated. Grades are recorded for individual students by the Registrar and reported on the transcript using the following grade representation:

Recorded Grade	Explanation
Numeric (0-100); rounded to the nearest hundredth	Pass (70-100); Fail (Below 70)
P	Pass
F	Fail
H	Honors (Pass/Fail Course)
70RP	Pass: Course Remediated
PX	Pass: Pass/Fail Course Remediated
IP	In Progress
I	Incomplete
AW	Administrative Withdrawal
W	Withdrawal
WF	Withdrawal Failing
NC	No Credit

Preclinical Courses (Years One and Two)

Beginning in the fall term of 2020, all first and second year courses are graded as Pass (P) or Fail (F). Final grades are based on attaining designated levels of competency in each graded element of the course as described in each course syllabus. The final overall score determines the grade of Pass/Fail, which is documented in the transcript. Courses that include the acquisition and demonstration of clinical skills may require students to meet minimum competencies in order to complete the course and receive a passing grade. The course syllabus will have information regarding those requirements and should be reviewed at the beginning of the course.

For students who matriculated prior to July 2020, all preclinical systems course grades completed prior to July 2020 are recorded as the earned percent score. Students must earn at least 70% on a scale of 0% to 100% of all available points in order to obtain a passing grade for the course.

Clinical Courses/Clerkships (Years Three and Four)

The *Introduction to Clinical Rotations* (ICR) in Year Three and all final course grades for clinical clerkships and courses in Years Three and Four will be graded as Pass (P) or Fail (F). For clerkships designated as *core* by the College, students may earn the grade of Honors (H) if their performance in the core clerkship is in the top 10% of all students completing the clerkship that year. All students tied at the 10% threshold score will be included. Final grades are based on attaining designated levels of competency in each graded element of the clerkship as described in each clerkship syllabus.

Final grades in clerkships designated as *elective* will be determined by the preceptor's evaluation of the student and will result in a final grade of Pass (P) or Fail (F). A grade of Honors (H) is not available for elective clerkships.

Grade Point Average (GPA)

Students who matriculated in July of 2019 or after will not have a grade point average appear on a student transcript due to the Pass/Fail grading system.

For students who matriculated prior to July 2019, numeric grades achieved in Years One and Two are used to calculate and record a GPA for each student. The grade in numerically graded courses are weighted by the number of credit hours for those courses and a composite GPA is calculated and scaled to 100 points. All courses for which a final, numeric grade appears on the official transcript are included in the calculation. For students repeating all or part of an academic term, previously recorded grades will be included with new grades for the same courses. Students who are repeating the first or second year of the osteopathic medical curriculum will not have a grade point average recorded on their student transcript.

Incompletes

A student may receive a grade of Incomplete (I) if the student's work in a course is incomplete due to special circumstances. A deadline will be established for the student to complete the remaining coursework, at which time, the grade of Incomplete (I) will be replaced. The time frame for completion of the course will generally be before the end of the term in which the course resides (determined on a case-by-case basis). A student who fails to complete all coursework by the deadline will be assigned a failing grade.

Course Failure

Any student receiving a failing grade in a course, clerkship, or on a licensing exam is referred to the Student Performance Committee (SPC). After reviewing the academic record of the student, the committee makes a decision on the student's academic standing (academic probation with option to remediate the failed item, academic suspension, or academic withdrawal). The student has the right to appeal this decision to the Dean.

Grade Appeals

Students may appeal any course or interval assessment (exam) grade based upon a calculation error or invalid instrument by submitting written notification to the Office of Pre-Clinical (OMS I and II) or Clinical Education (OMS III and IV) within one (1) business day of receiving notice of the grade. The Associate/Assistant Dean of Pre-Clinical or Clinical Education, or designee, shall make a final determination upon consultation with the appropriate faculty.

Class Rank

In the pass/fail system, no rank is calculated or provided.