

ATTENDANCE

The complete policy regarding attendance may be found at:

<https://burrell.edu/policy-b9110/>

Attendance for Preclinical Courses – Years One and Two

Students are **required to attend** all curricular activities that are designated as mandatory in the course calendar as follows:

- **Case-Based Learning Sessions**
Faculty will present clinical applications of course materials self-studied in advance by the students.
- **Basic Science Laboratories**
Faculty will lead demonstrations and interactive sessions including cadaveric dissection.
- **Clinical Skills Laboratories**
Faculty will supervise demonstrations and practical training of history and physical examination skills including osteopathic manipulative medicine and standardized patient practice.

- **Team-Based Learning Sessions**
Faculty will supervise students working in small groups to solve various common basic science and clinical challenges.
- **Examinations and Quizzes**
Assessment sessions including cognitive and psychomotor testing.
- **Early Clinical Practice Experiences**
Students will be assigned to a variety of clinical venues to gain insights into medical practice in the community and practice acquired skills.

Students are **encouraged to attend** the following curricular activities:

- **Lectures**
Faculty will review course materials previously assigned for self-study. Students will have the opportunity to engage in an interactive dialogue designed to foster explanation and clarification of critical concepts.

Attendance for Clinical Courses – Years Three and Four

The clinical curriculum includes the “Introduction to Clinical Rotations” course as well as all required and elective clerkships occurring in Years Three and Four. Students are required to participate in daily activities as described in the Clerkship Manual, the syllabus for each course, and as directed by their assigned preceptor(s).

Attendance for Students Receiving GI Bill® Benefits

Students under GI Bill® Benefits must maintain at least a 70% attendance rate to continue receiving VA benefits. If a student falls below the 70% attendance rate for mandatory courses, not to include excused absences, the student is placed on “**Financial Aid Probation**”. If a student falls below the 70% attendance rate during the probationary period, VA benefits are terminated. Please see the Satisfactory Academic Progress Policy at:

<https://burrell.edu/policy-b9510/>

Excused Absence

Students are expected to adhere to the College's attendance policy with diligence. An excused absence may be granted, upon request, for one of the following reasons:

1. Medical necessity (personal or family);
2. Family death;
3. Active military service;
4. Required attendance at conferences limited to student leaders representing the Burrell College of Osteopathic Medicine at AACOM-COSGP and AOA at the discretion of the Dean

All requests must be submitted through the online "Excused Absence Request" form and must be accompanied by appropriate supporting documentation (letter from physician, military orders, obituary, etc.). Excused absences will not be approved for weddings, vacations, birthdays, special events or other personal events (Note: The preceding list is not all inclusive).

A request to be excused must be submitted in advance of the activity. When absence from an activity is the result of an unexpected occurrence, students must submit a completed absence request as soon as possible but no later than the first date of return to the College. Submission of a request does not assure that the request will be approved. The excused absence form for OMS I and OMS II can be found at:

<https://burrell.edu/students/student-forms/>

[Any student granted an excused absence is responsible for all materials covered or graded activities missed and must arrange the make-up with the course director or testing center as soon as possible.](#)

Students who are granted an excused absence from any activity during the Introduction to Clinical Rotations course shall be required to remediate that activity to the satisfaction of the course director before beginning clinical rotations. Students who are absent more than four (4) days from any clerkship period, for any reason, may be required to repeat that clerkship. Additionally, any unexcused absence may result in a finding of non-professional conduct. The excused absence form for OMS III and OMS IV can be found at:

<https://burrell.edu/students/student-forms/>

Absence from any required activity without obtaining an excused absence approval may result in a finding of non-professional conduct. Students who are absent from any assessment activities and have not been excused may not be offered the opportunity to remediate that assessment.