

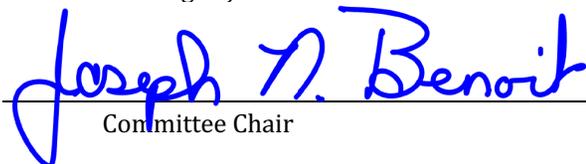
**BCOM Research Advisory Council Meeting (via Video/Electronic Conferencing)**

**March 20, 2020**

<b>Members Present:</b>		Joseph Benoit, PhD (Chair), Adrienne Kania, DO, Harald Stauss, MD, PhD, Gabor Szalai, PhD, Robert J. Ketchum, PhD (ex-officio), Kalli Martinez, MS (ex-officio), Steven J. Ontiveros, PhD (ex-officio), Erin Palazzolo, MLIS (ex-officio), Michael E. Woods, PhD (ex-officio), Leigh Cooper, OMSI, Matthew Steritz, OMSII			
<b>Members Absent:</b>		Adela Lente, MD (ex-officio), Jennifer E. Taylor, (ex-officio)			
<b>Other Attendees</b>		Martha Enriquez (Recording Secretary)			
<b>Item</b>	<b>Topic/Agenda</b>	<b>Discussion</b>	<b>Recommended Action</b>	<b>Responsible Person(s)</b>	<b>Actions/Follow-Up</b>
<b>I.</b>	<b>Approval of Minutes</b>				
	January 17, 2020	The meeting minutes for January 17, 2020 were unanimously approved.	<b>APPROVED</b>		
<b>II.</b>	<b>Announcements</b>				
	COVID-19 Information	<p>Dr. Woods gave an update on the research labs.</p> <ul style="list-style-type: none"> <li>The institution decided to temporarily halt any activities that involve contact. All activities at the lab are currently suspended until further notice.</li> <li>The research office is still planning to move forward with the summer research experience. All principal investigators should continue to work on the April 1 deadline for submitting orders. The office will try to accommodate orders after April 1.</li> <li>Dr. Benoit will get with the research group and will discuss about a process for ordering. The office is moving forward as if we were to open by June 1.</li> </ul>	<b>No Action Required</b>		
<b>III.</b>	<b>Old Business</b>				
	None				
<b>VI.</b>	<b>New Business</b>				
	Faculty Research Support Fund Requests	<p>Drs. Kania and Szalai gave a brief summary on their support fund requests. Dr. Woods gave a brief summary on Dr. Del Corral's support fund request. Dr. Benoit made a motion to approve using \$22, 452 total as requested, for the small equipment items on the faculty research support fund. Dr. Kania seconded the motion.</p> <p>The motion was unanimously approved:</p> <ul style="list-style-type: none"> <li>10 For</li> <li>0 Against</li> <li>0 Abstentions</li> </ul>	<b>APPROVED</b>		
			<b>APPROVED</b>		
<b>VII.</b>	<b>Other-Updates</b>				

	Summer Research Experience	<p>Dr. Ontiveros gave an update on the summer research experience.</p> <ul style="list-style-type: none"> <li>• The research office is still planning to host the summer research experience to begin on June 3, with the Summer Research Orientation Day, and to end on July 17, with Medical Student Research Day.</li> <li>• There was 17 faculty projects, 54 student applications.</li> <li>• Forty-seven students matched to the 17 projects. Thirty-nine committed to the summer research experience and three remain unmatched.</li> </ul> <p>Dr. Ontiveros will be sending emails to the students who did not match and to the students that are on the waiting list indicating the new availability.</p>	<b>No Action Required</b>		
	MSRD	<p>Dr. Ontiveros gave a brief update on Medical Student Research Day (MSRD).</p> <ul style="list-style-type: none"> <li>• The research office is still planning to move forward with Medical Student Research Day.</li> <li>• Dr. Tom Yorrio will be our keynote speaker.</li> <li>• Dr. Ontiveros will finalize the MSRD website on April 29, 2020 so the students have all the information that they need related to MSRD.</li> <li>• The call for abstracts will open on May 1.</li> </ul> <p>Dr. Benoit proposes to emphasize the role of students in writing the abstracts this year. Would like the students to have the experience of creating and editing the abstracts. Dr. Ontiveros is putting together a mini series of mandatory sessions that students will participate in, throughout the course of the summer. The sessions will include trainings on how to write an abstract (e.g., what is an abstract, what is an introduction, what are the components of an introduction, how to write an abstract, tips on how to properly present a poster at MSRD).</p>	<b>No Action Required</b>		
X	<b>Adjourn</b>				

Meeting adjourned at 2:30 PM

  
 Committee Chair

05/04/2020

Date