

BCOM Research Advisory Council Meeting (via Video/Electronic Conferencing)

April 17, 2020

Members Present:						Joseph Benoit, PhD (Chair), Adrienne Kania, DO, Harald Stauss, MD, PhD, Gabor Szalai, PhD, Robert J. Ketchum, PhD (ex-officio), Kalli Martinez, MS (ex-officio), Steven J. Ontiveros, PhD (ex-officio), Erin Palazzolo, MLIS (ex-officio), Michael E. Woods, PhD (ex-officio), Leigh Cooper, OMSI, Matthew Steritz, OMSII					
Members Absent:						Adela Lente, MD (ex-officio), Jennifer E. Taylor, (ex-officio)					
Other Attendees						Martha Enriquez (Recording Secretary)					
Item	Topic/Agenda	Discussion				Recommended Action	Responsible Person(s)	Actions/Follow-Up			
I. Approval of Minutes											
	March 20, 2020	The meeting minutes for March 20, 2020 were unanimously approved.				APPROVED					
II. Announcements											
	None										
III. Old Business											
	None										
VI. New Business											
	COVID-19 Summer Contingency Planning	<p>Dr. Benoit presented a bulleted list about general considerations and options with proceeding with summer research activities while addressing social distancing/public health and safety. Council members provided input/feedback regarding the summer research experience and made the following recommendations:</p> <ul style="list-style-type: none"> • Close buildings 200 & 300 for the summer 2020 students, for research. • Keep the lab open for faculty. • Reconfigure the program to include an expansion of possible projects to students for opportunities for non-contact types of research. Including accepting new proposals from faculty. • Faculty should attempt to involve students in analysis and interpretation of data that they collect during the period of limited access to the laboratories. • Allow students and faculty, who are not interested in participating, to withdraw from the program without penalty. • Commitments made to faculty for support will continue to be honored. 				APPROVED					
VII. Other-Updates											
	Office of Research	<p>Dr. Benoit gave an update on the approved FY-21 Budget.</p> <ul style="list-style-type: none"> • The office was approved for the Distinguished Speaker Series. 				No Action Required					

		<ul style="list-style-type: none"> The office will use an online webinar type environment. Once we get back to normalcy, we will begin having the series at our campus. 			
Research Laboratories	<p>Kalli gave an update on the limited activities going on at the lab.</p> <ul style="list-style-type: none"> Not actively doing any research components right now. Kalli goes into the lab to ensure major equipment is work and to receive orders. PI's should be placing orders should copy Kalli when placing orders for the summer research program. <p>Kalli gave an update on MSDS online.</p> <ul style="list-style-type: none"> SDS' are electronically indexed within the system. Kalli will take over the role of submitting SDS' into the system for the P.I. <p>Kalli gave an update on the research lab trainings.</p> <ul style="list-style-type: none"> A trainings table has been created on the website with the intent to clarify what trainings students, residents, faculty and staff entering the research laboratories require. A refresher training will be available for the individuals who took their lab standard/hazard communication training last year. A new custodial team will be handling the cleaning of the research laboratories in May. 	No Action Required			
Summer Research Experience	<p>Dr. Ontiveros gave an update on the summer research experience.</p> <ul style="list-style-type: none"> Dr. Ontiveros sent an email to the students asking for current location and their continued interest in participating in the summer research experience. <ul style="list-style-type: none"> There were 38 responses, indicating that they are planning on participating. There was one response, indicating non-participation. Twenty-eight are currently located in New Mexico. Students, who are currently located out of New Mexico, were advised to arrive mid-May to provide adequate self-isolation time. 	No Action Required			
MSRD	<p>Dr. Ontiveros gave a brief update on Medical Student Research Day (MSRD).</p> <ul style="list-style-type: none"> The research office is still planning to move forward with Medical Student Research Day. Dr. Ontiveros is currently working on finalizing the MSRD website on April 29, 2020 so the students have all the information that they need related to abstracts. The call for abstracts will open on May 1. Submission deadline will be the second week of July. The office will need to develop a system for virtual posters and presentations and a means for judges to interact. 	No Action Required			

X

Adjourn

Meeting adjourned at 3:08 PM

Signature on File

Committee Chair

May 28, 2020

Date