

Burrell College of Osteopathic Medicine

Faculty Handbook

Introduction

This handbook for faculty of the Burrell College of Osteopathic Medicine (the College) is intended to provide information regarding policies and procedures that govern their responsibilities and conduct as participants in the delivery of the degree program(s) of the college. All appointed faculty and those seeking appointment, irrespective of employment status, should become familiar with its contents and the published policies of the College.

Faculty are expected to familiarize themselves with the contents of the College's *Employee Handbook*. The handbook provides useful information on a variety of topics and draws attention to policies of the College that govern conduct in the workplace and faculty's rights and privileges as employees of the College. The *Employee Handbook* may be found at:

<https://bcomnm.org/employee-handbook/>

The College reserves the authority to amend its policies and procedures thereby modifying the contents of this manual. The College will provide notice of change to its faculty and the college community when such changes in policies or procedures may occur. Faculty shall be responsible for complying with the College's policies and procedures as stated herein and as posted on its website at:

<https://bcomnm.org/about-bcom/governance/>

The Burrell College of Osteopathic Medicine is accredited by the Commission on Osteopathic College Accreditation (COCA), operating under authority granted to it by the US Department of Education, to offer an academic program leading to the Doctor of Osteopathic Medicine (D.O.) degree. The degree is conferred by the Board of Trustees of the College on those candidates successfully completing the course of study and recommended by the College's faculty.

In order to maintain its current accreditation status, the College must comply with the *COM Continuing Accreditation Standards* published by the COCA. These standards may be found at:

<https://osteopathic.org/accreditation/standards/>

Complaints Regarding Accreditation

The College encourages all persons who may have complaints regarding its compliance with accreditation standards to bring their concerns to the attention of the College's Compliance Officer. For a description of the accreditation complaints policy and procedures for reporting please refer to:

<http://bcomnm.org/policy-b2030/>

Any complaint regarding accreditation may be filed anonymously without fear of retaliation through the College's online reporting system. If the complaint cannot be satisfactorily resolved or if the complainant prefers, complaints may be directed to the COCA. The procedure for such filings may be found at:

<https://osteopathic.org/wp-content/uploads/2018/02/complaint-review-procedures.pdf>

Burrell College of Osteopathic Medicine
Faculty Handbook
Introduction

All inquiries and complaints received by the College regarding accreditation shall be considered confidential. Any individual or entity making such inquiry or filing a complaint in good faith shall not be subject to retaliation irrespective of final adjudication of the matter. All records of such inquiries or complaints shall be held by the College and subject to review by the Commission on Osteopathic College Accreditation (COCA) or other regulatory agencies as may be required by law.