

## Faculty Evaluation Part D: Evaluation Summary

### Section 1. Faculty Service

(To be completed by the Department Chair)

Name of faculty member being evaluated \_\_\_\_\_

Name of department chair providing evaluation \_\_\_\_\_

#### Required documentation:

The faculty member provides all required documents for review by department chair:

1. Updated faculty CV
2. LEO teaching summary for all sessions taught this year
3. Signed Faculty Workload Sheet for upcoming year
4. Faculty Evaluation Parts A & B.

#### Chair's Evaluation Summary:

Please provide an overall performance evaluation for all areas in which you evaluated the faculty member:

Needs Improvement      Meets Expectations      Exceeds Expectations      Outstanding

Please provide a rationale for your decision highlighting any significant accomplishments or concerns leading to your overall evaluation, and any recommendations for future success:

**Section 2. Administrative Service**

(To be completed by administrative supervisor if applicable)

Name of Supervisor providing evaluation:

Please provide an overall performance evaluation for administration (check one):

Needs Improvement      Meets Expectations      Frequently Exceeds Expectations      Exceeds Expectations

Please provide a rationale for your decision highlighting any significant accomplishments or concerns leading to your overall evaluation, and any recommendations for future success:

### **Section 3. Faculty Response**

The faculty member may respond to the evaluation or provide additional comments.