March 13, 2020

Dear Students,

The College recognizes efforts made by the Governor and the New Mexico Department of Health to contain COVID-19 in a rapidly changing situation. In light of current public health concerns related to the COVID 19 outbreak, we have implemented plans to minimize risk of transmission by using the social distancing as recommended by the New Mexico State Department of Health, and the CDC.

**Years One and Two**

The Years One and Two academic schedules have been modified for the **Week of March 16**, as follows:

- Cancellation of all Laboratory events (PCP and OMM)
- All didactic learning sessions will be delivered virtually, with learning materials and video presentations posted to LEO.

**First Year Students**

- Delivery will follow the calendar as currently posted in LEO
- The Endo/Repro 1 Final Exam will occur as currently scheduled on the BCOM campus, starting at 8:30am on Friday March 20th.
- There will be no Collaborative component to this exam and students will be seated in both lecture halls to maintain protective distance.

**Second Year Students**

- Delivery will follow a revised calendar, compressing the learning sessions to Monday and Tuesday.
- Wednesday will be an open day, for study.
- The Behavioral Medicine Final Exam will occur on the BCOM campus on Thursday, March 19th, starting at 2:00pm in the afternoon.
- There will be no Collaborative component to this exam and students will be seated in both lecture halls to maintain protective distance.

Beginning on March 30th (first day of coursework following Spring Break) through April 13, 2020, all courses will be delivering their content remotely. This will entail the cancellation of all laboratory sessions until further notice, and no live teaching events on campus. All curriculum will follow the schedule currently posted in LEO. Exams will be delivered remotely using Examplify and remote testing/proctoring services provided by ExamSoft. All events will follow the posted schedule, which reflects the Mountain Time zone. This is especially important regarding the course Exams. Faculty will be utilizing LEO discussion boards in the individual courses to answer questions. Faculty will also be utilizing WebEx for individual or group meetings as necessary. Please refer to LEO for course specific information. **Even though you will be receiving instruction off-campus students should plan on returning to Las Cruces no later than March 30th (See Travel below).**
Years Three and Four
There are a few healthcare entities that are currently not allowing students into their facilities. For those affected students, the Regional Assistant Dean’s and Hub Coordinators have been contacting them individually, answering questions, and updating them on plans for completing rotations. All students who are on rotation are asked to follow the rules and guidelines of their hospitals/facilities. An email has been sent by the Office of Clinical Education with more information.

The SOAP process for the Week of March 16 will still continue as planned.

Student Clubs and Organizations
All student organization and club activities will be suspended until April 13, 2020.

Facilities and Services
The College campus, including its library, will remain open throughout this period with reminders to students who choose to study on campus to maintain frequent hand-washing and social distancing (6 feet) in all locations. NMSU and its services will also remain open.

Travel
The New Mexico Health Department has provided self-isolation recommendations regarding travel effective 3/12/2020 of which the College will follow. This includes self-isolation for 14 days if traveling outside of the State of New Mexico for business and/or personal reasons. El Paso, Texas is exempt from this provision. If an individual has or develops respiratory symptoms (cough, shortness of breath) or fever, please call the Health Department at 855-600-3453 and press option 2. For more information, please visit:  
http://cv.nmhealth.org/travel-recommendations/

Third and Fourth Year Students must follow hospital/clinic policies and procedures regarding travel.

Illness
In the event you test positive with COVID-19, please follow the directions of your health care provider and promptly notify the Office of Student Affairs. Continue to follow the CDC and NM Department of Health prevention measures:

http://cv.nmhealth.org/

Thank you for your understanding.