

**BURRELL COLLEGE
OF OSTEOPATHIC MEDICINE
POLICY MANUAL**

SECTION: Students

BCOM Policy: B9020

TOPIC: Academic Standards

Approval Date: 1/22/19

Revised: 10/24/19

Effective Date: 1/22/19, 10/24/19

Approved: Signature on File

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POLICY

BCOM shall publish a catalog of its degree programs, educational objectives and course offerings annually. The catalog or published student handbook shall include the most current statement of educational objectives, policies with regard to academic standards, grading, attendance, tuition, fees, refund policy, student promotion, retention, graduation, and students' rights and responsibilities. The catalog shall further include the College's grievance policy and appeal procedures and other information pertinent to the student body.

RESPONSIBLE OFFICIAL(S):

Vice President of Enrollment Services, Executive Director of Student Affairs, Office of the Dean

PROCEDURES:

1. BCOM shall review and revise the contents of the College Catalog and the Student Handbook at least annually. Each department of the College shall take responsibility for its associated entries.
2. The College Catalog and the Student Handbook, inclusive of the College's academic standards as stated in this policy shall be readily available to the public on the College's website.
3. All students of the college shall be required to meet the degree requirements and student policies as described in the most current edition of the College Catalog. Allowance may be made for changes to the catalog over the student's academic career at the discretion of the College and as required by statute and accreditation.

CROSS REFERENCE: