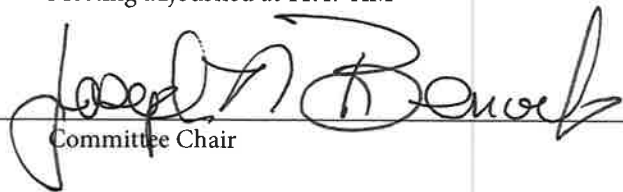



BCOM Research Advisory Council Meeting
May 1, 2019

Members Present:		Joseph Benoit, PhD (Chair), Steven J. Ontiveros, PhD, Richard Selinfreund, PhD			
Members Absent:		Adrienne Kania, DO, Erin Palazzolo, MLIS			
Other Attendees		Michael Woods, PhD (ex-officio), Kalli Martinez, MS, Martha Enriquez (Recording Secretary)			
Item	Topic/Agenda	Discussion	Recommended Action	Responsible Person(s)	Actions/Follow-Up
I. Approval of Minutes					
	January 18, 2019	Dr. Selinfreund made a motion to approve meeting minutes for January 18, 2019. Dr. Benoit seconded the motion. The motion was unanimously approved: <ul style="list-style-type: none"> • 3 For • 0 Against • 0 Abstention 	APPROVED		
II. Announcements					
	None				
III. Old Business					
	None				
VI. New Business					
	Research Office Budget	Dr. Benoit gave a brief overview of approved budget for fiscal year 2020.			
	Student Summer Research Orientation Schedule	Dr. Ontiveros gave a brief update on the planning process for Student Summer Research Orientation Day.			
	Chemical Hygiene Plan (Draft)	Dr. Woods gave a brief update on the Chemical Hygiene Plan. The committee provided feedback and suggestions.			
VII. Other-Updates					
	None				
X Adjourn					

Meeting adjourned at 11:47 AM


Committee Chair


Date