

BCOM Research Advisory Council Meeting

July 19, 2018

Members Present:		Joseph Benoit, PhD (Chair), Adrienne Kania, DO, Steven Ontiveros, Erin Palazzolo, MLIS, Richard Selinfreund, PhD			
Members Absent:					
Other Attendees		Michael Woods, PhD (ex-officio) Martha Enriquez (Recording Secretary)			
Item	Topic/Agenda	Discussion	Recommended Action	Responsible Person(s)	Actions/Follow-Up
I. Approval of Minutes					
	July 16, 2018 Meeting Minutes	Meeting Minutes for July 16, 2018 were unanimously approved	UNANIMOUSLY APPROVED		
II. Announcements					
	None				
III. Old Business					
	Logic Model	A handout of the Logic Model Template for the Office of Research & Sponsored Programs was distributed, discussed and revised.			
	SWOT Analysis	A draft of the SWOT Analysis was distributed. The SWOT Analysis was discussed and revisions were made based on committee recommendations.			
VI. New Business					
	None				
VII. Other					
	None				
X Adjourn					

Meeting adjourned at 9:53 AM

Joseph M. Benoit
 Committee Chair

9/21/18
 Date