

Terms and Conditions of Processing a Student Registration

By enrolling in a course of study at the Burrell College of Osteopathic Medicine (BCOM), a student makes a financial commitment to pay the tuition and fee charges associated with that enrollment. The enrollment action constitutes a financial obligation between the student and BCOM, and all proceeds of this agreement will be used for educational purposes and constitute an educational loan pursuant to 11 U.S.C. § 523(a) (8).

The following terms and conditions are financial requirements of each student's education related to their registration as a student at BCOM. The payment of tuition and fees is the obligation of the student. By accepting admission to BCOM, as indicated through signature of the Admissions Agreement and Acceptance Form, and by signing the Financial Responsibility Agreement, the student acknowledges he/she has read and agrees to the following terms and conditions:

- Registration constitutes a financial agreement between you ("Student") and the Burrell College of Osteopathic Medicine (BCOM). Tuition, fees and other charges you incur, including but not limited to housing, meal plans, and charges for computers and educational materials ("Charges"), shall be added to your student account and are considered a loan for educational benefit.
- Once you formally register for classes, you assume the responsibility for understanding BCOM's official policies concerning schedule changes, satisfactory academic progress and the financial policies of the institution as described in the "Student Handbook" and "Financial Aid Handbook" for the term of enrollment.
- Charges may be prepaid at any time in whole or in part without premium or penalty. Students who prepay an entire four years of tuition in advance of initial enrollment, at currently posted rates, may consider their tuition debt to BCOM fully satisfied for the four-year program of study, regardless of increases in tuition rates which may occur during that course of study. Annual fees obligations will still apply at the rate set for each year.
- Charges left unpaid for prior terms will result in disenrollment from your current term courses unless payment arrangements are made with the Bursar's Office prior to the published disenrollment date.
- In the event that you become delinquent in paying Charges or default in repaying Charges you will be liable for collection fees and any other costs incurred by BCOM to collect any monies due from you.

- Students withdrawing after the stated refund dates remain liable for full tuition and fee charges. Collection costs incurred in the event of delinquency shall be at the expense of the Student.
- BCOM accepts payment via student financial aid and third party sponsorship, but the responsibility for payment remains with the Student. It is the Student's responsibility to keep track of his/her account balance and any funding sources. If financial aid is not granted or if third party sponsors do not pay within a reasonable period, the Student will be required to pay the full amount due.
- If BCOM prevails in a lawsuit to collect on this financial obligation, the Student will pay BCOM's court costs, collection agency costs and attorney's fees in an amount the court finds to be reasonable.
- Installment payment arrangements may be provided to Students on a case-by-case basis; a separate application for installment payment arrangements must be completed with the SBO, and be separately approved. Consideration will be given to each Student's financial position as a part of the approval process. A non-refundable deferred payment fee will apply.
- The Student consents to receive email notifications sent to his/her official BCOM e-mail address of the availability of an E-Bill (Electronic Billing Statement), and consents to review billing statement information on BCOM's student information system (CAMS).
- While enrolled, it is the Student's responsibility to check his/her myBCOM email daily, and maintain a current postal address with the Registrar, to ensure receipt of all BCOM correspondence.