

Title: Director of Simulation



Burrell College of Osteopathic Medicine  
Las Cruces, NM

*"Para la gente, y el futuro! For the people and the future!"*

**Position Purpose:**

The Burrell College of Osteopathic Medicine (BCOM), a private college of osteopathic medicine in Las Cruces, New Mexico, seeks applications from experienced and enthusiastic professionals for the position of **Director of Simulation and Standardized Patient Experiences**.

The candidate should be a person who is passionate about teaching, creative curricular development, and enjoys working with faculty and students. This full-time position also includes oversight of personnel; budget; expenditures; internal/external customer relations and development; along with fulfillment of all system educational objectives. Collaborates in the development and implementation of simulation-based clinical education, standardized patient student practice encounters and OSCE's, as needed. Works in conjunction with the appropriate Course Directors, Department Chairs, and Assoc./Assist. Deans to ensure these experiences align with curricular needs.

**Essential Duties and Responsibilities:**

- Reports directly to the Chair of the Department of Primary Care, manages and directs the implementation of simulation across BCOM, assists faculty, and executing the necessary activities to meet the educational and clinical simulation needs of the BCOM.
- Develops, supports and assures delivery of standardized patient experiences for students.
- Prepares an operational business plan and the simulation center budget, and delivers the plan to the Chair of the Department of Primary Care, and the Office of Finance.
- Responsible for interviewing, selecting for employment, managing, and evaluating direct reports.
- Assists in identifying learning needs addressed through simulation; designing collaborative action plans and outcome evaluations for simulation programs.
- Advises faculty in the design, training, development, and implementation of simulation center activities at the appropriate learner level.
- Develops, promotes, and supports quality and safety, simulation training, education, and demonstrates behavior consistent with the strategic vision and mission of the organization.
- Implements policies, procedures and practices consistent with the vision and mission, and assesses the performance and educational content of the simulation-based programs.
- Facilitates integration of simulation into existing medical curriculum.
- Maintains proficiency in existing and emerging quality, safety and simulation technologies, including basic theory, design and implementation.
- Develops schedules for utilization of simulation center resources.
- Participates in task forces and teams charged with improving specific patient care or safety issues through the use of Simulation.
- Identifies needed equipment, supplies and potential space to accommodate clinical lab sessions.
- Monitors the consistency and quality of assessment and examination.

- Continuously learns and adopts new skills and tools necessary to facilitate quality and safety activities; acquires and maintains knowledge of current trends and developments in the fields of Simulation; maintains proficiency in existing and emerging simulation technologies, including basic theory, design and implementation.
- Promotes an appropriate climate for creativity, collaboration, inquiry, and diversity.
- Maintains good working relationships; approaches conflict resolution in a constructive manner; helps to identify problems, offer solutions, and participate in their resolution.
- Maintains the confidentiality of information acquired pertaining to patient, physicians and employees. Discuss patient and hospital information only among appropriate personnel in appropriately private places.
  - Collaborates with institutional and external groups to identify resources and other sources of support the center.
- Other duties as assigned.

**Skills:**

- The ability to communicate effectively in both verbal and written formats.
- Excellent problem solving skills with ability to analyze situations, identify existing or potential problems and recommend solutions.
- Extensive training and experience in Medical Simulation instruction
- Advanced interpersonal skills necessary to effectively communicate complex theoretical and technical concepts effectively with a wide variety of individuals.
- Advanced analytical and computer skills in order to manage simulations.
- Advanced analytical skills necessary to develop sound recommendations and assist in implementing improved delivery of care systems, policies and procedures, evaluating clinical practice outcomes and developing educational programs.
- Ability to work with and lead multidisciplinary teams in initiatives to facilitate implementation and measurement activities.
- Ability to integrate information across myriad settings with the goal of standardization (when appropriate), simplification, and reduction of non-value-added work and steps.

**Minimum Qualifications:**

- Bachelor's degree in a biomedical/clinical field (e.g. nursing), or a combination of a Bachelor's degree plus education and professional experience.
- Three (3) years' experience in medical education and/or working with simulation/standardized patients.
- Experience supervising employees.
- Familiarity with the key functions of hospital, medical school, nursing school and/or medical staff departments or services.
- Certified or interested in certification, or eligibility to be promptly certified, as an Instructor in Basic Life Support and Advanced Cardiac Life Support.

**Preferred Qualifications:**

- Master's, Doctorate degree or other professional degree in a related field (e.g. certified nurse educator, nurse practitioner, physicians' assistant), with experience in simulation and/or medical instruction.

- Five (5) years' experience working in medical simulation and/or student clinical education with additional experience with high fidelity manikins.
- Experience in the design and implementation of simulation-based education programs with prior experience in course development and education methodology.
- Certified as an Instructor in Pediatric Advanced Life Support, International Trauma Life Support, and/or Pre Hospital Trauma Life Support.

**Position Opportunities:**

- Candidate with appropriate credentials could be considered for appointment as a faculty member.
- This full-time position could include flexibility for outside clinical opportunities.

**Note:** Applicants must currently be authorized to lawfully work in the United States.

Applications will be accepted until the position is filled, however, review of resumes is scheduled to begin immediately. Salary is commensurate with experience. EOE.

**Application materials should include:** cover letter, resume and names, addresses and phone number of three (3) professional references.

Applications will be accepted until the position is filled, and should be submitted by electronic submission (online application) to the BCOM Office of Human Resources, see link below or visit the Career Opportunities page on the BCOM website.

<https://bcommm.org/online-application/>

*BCOM is an equal opportunity employer  
and values diversity in our faculty and staff as an important aspect of the educational process.  
BCOM encourages individuals with varied backgrounds and experience to apply.*