

**BURRELL COLLEGE
OF OSTEOPATHIC MEDICINE
POLICY MANUAL**

SECTION: General – Student Administration

BCOM Policy 3114

TOPIC: Accommodations

Approval Date: 06/18

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Approval: Signature on File
President

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POLICY

The College shall extend reasonable and appropriate accommodations, to the extent required by statute, to those students who demonstrate evidence of an ongoing qualifying disability. The College shall also make good faith efforts to provide reasonable accommodations to students who have sincerely held religious practices or beliefs that conflict with a policy or procedure unless such an accommodation would create undue hardship for the College.

DEFINITIONS

Undue Hardship: A significant difficulty or expense based upon the College's resources and circumstances in relationship to the cost or difficulty in providing the specific accommodation.

PROCEDURES

Accommodation requests are made on a case-by-case basis taking into account factors such as the fundamental requirements of the applicable academic program including the related technical standards.

Students who would like to request an accommodation for a qualifying disability are responsible for filing the request with the Office of Student Affairs. The documentation guidelines are outlined in the BCOM Student Handbook.

Students who would like to request an accommodation for a religious observation or belief are responsible for filing the request with the Office of Student Affairs.

If the Dean or designee ascertains that the accommodation would cause an undue hardship for the College, the assertion must be made on reasonable grounds and documented in writing.