

**BURRELL COLLEGE  
OF OSTEOPATHIC MEDICINE  
POLICY MANUAL**

SECTION: Board Policies

BCOM Policy 1013

TOPIC: Awarding of Degrees

Approved: October 2016

Revised: June 2018

Page 1 of 1

Approved: Signature on File

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**POLICY**

Upon satisfactory completion of all published requirements and upon recommendation of the faculty, the Board of Trustees shall authorize the awarding of the degree of Doctor of Osteopathic Medicine to all students so qualified.

**PROCEDURES**

1. Upon program completion, the Registrar completes a degree audit of students eligible for graduation. The Registrar confirms accomplishment of all academic milestones and presents a list of those students eligible for graduation to the Dean.
2. The Dean will confirm each student's completion of requirements for graduation and present qualifying students to the BCOM faculty for a vote to recommend each student for graduation.
3. Following faculty approval, a list of students recommended as recipients of the degree of Doctor of Osteopathic Medicine is forwarded to the Dean/Chief Academic Officer for transmittal to the Board of Trustees for approval.
4. The Board of Trustees will take formal action to approve the conferring of the degree of Doctor of Osteopathic Medicine to medical students from that class.